

# **National Database of Cooperatives**

**Ministry of Cooperation**

# Current Scenario

- ❖ At present, there is no comprehensive and authentic database on cooperatives available with the Ministry of Cooperation.
- ❖ The Ministry of Cooperation has initiated process for creating a National Database on Cooperatives.
- ❖ Ministry has already started consultations with stakeholders on finalization and inclusion of various parameters, procedures and processes for the database;
  - 23<sup>rd</sup> December, 2021
  - 5<sup>th</sup> January, 2022
  - 7<sup>th</sup> February, 2022

# Introduction and Objectives of the Database

- ❖ The objective of developing National Database on Cooperatives is to provide a single point access to information on cooperatives of different sectors and develop a process for better understanding of cooperatives.
- ❖ The proposed database may function as the main planning tool for Central Ministries, State Governments, Cooperative Federations, Cooperators and Sectoral Institutions like NABARD, etc. for cooperative sector.
- ❖ It is envisaged to facilitate in policy making, improve governance and improve transparency. It may also help the cooperative sector for its better positioning in the business environment.
- ❖ The proposed database intends to bring synergy among line ministries and state governments.

# Functioning and Workflow of the Database

- ❖ The system would be made available as a platform and can easily be adopted for various activities over a period of time.
- ❖ The filing of data may be kept voluntary for the cooperatives.
- ❖ The platform of database would be available on 24\*7 bases using internet in a faster and secure environment adopting standard open technologies.
- ❖ There are two components of the database: static and dynamic. The dynamic database components (financial details) need to be updated on annual basis as on the closure of financial year.
- ❖ In order to populate the data and understand the ground realities, it is proposed that we may request the cooperatives to fill up the additional data for previous two years (2019-20 and 2020-21).

# Data Dissemination and Report Generation

- ❖ Central Ministries, NABARD, State Authorities, National Federations and other stakeholders may be provided access to data as per the Open Data Policy of Government of India.
- ❖ Quarterly bulletin may be issued giving significant insight to the data. A dash board/ analytics of information would be made available to public.
- ❖ There shall be a dedicated help desk and toll free number to assist Cooperatives/Federations.

# Work Done by the Ministry

- ❖ At present Data Analytics Division, M/o Cooperation is working on the prototype of the National Cooperative Database in the MS Access database.
- ❖ The Division has already finalized various parameters or fields to be incorporated in the proposed database.
- ❖ The structure and design of the data collection template of proposed database is in the finalization stage.
- ❖ Different tables/blocks/forms/reports of the database has been created in MS Access for demonstration purpose and may be communicated to the software developer.

# Static Blocks of the Database

- ❖ The proposed database has been divided in the static and dynamic blocks.
- ❖ The static blocks will contain the fields which remain unchanged for a comparatively longer period of time. The outline of the Static block is listed below and detailed fields will be shown in further slides.
  - A. Identification Block
  - B. Particular Block
  - C. Operative Detail Block
  - D. Details of Board of Director' Block
  - E. Use of ICT Block

# Dynamic Blocks of the Database

- ❖ The dynamic blocks may have fields that may be updated annually after the closure of the financial year.
- ❖ The outline of the Dynamic blocks is listed below and the detailed fields will be shown in further slides.

F. Employment and Labour Cost Block

G. Income and Expenditure Block

H. Asset and Liability Block

I. Products, Services and Schemes Block

J. Verification and Submission Block



# Screen Shot of Template of the Database

## Draft Template for National Database on Cooperatives

### Main Menu

A. Identification Block

F. Employment and Labour Cost Block

B. Particulars Block

G. Revenue and Expenditure Block

C. Operative Detail Block

H. Asset and Liability Block

D. Board of Director Details Block

I. Products, Services and Schemes Block

E. Use of ICT Block

J. Verification and Submission Block

# Screen Shot of Block A in the Database

## Block A: Identification Details of Cooperative

1(a). Cooperative_ID	<input type="text"/>	1(b). Name of Cooperative	<input type="text"/>
2(a). Level of Operation	<input type="text"/>	2(b). Select Name of States in case of Multi-State Cooperative Society	<input type="text" value="Andaman and Nicobar Island"/>
<b>3. Location Details of HQs</b>			
3(a). Name of State/UT	<input type="text"/>	3(b). Name of District	<input type="text"/>
3(c). Location of Head Office	<input type="text"/>	3(d). Name of Block/Town	<input type="text"/>
3(e). Name of Village/Locality	<input type="text" value="bnnbnbnfnfnj"/>	3(f). Pin_Code	<input type="text"/>
4(a). Sector of Operation	<input type="text"/>	4(b). Primary Activity	<input type="text"/>
4(c). Secondary Activity	<input type="text"/>	4(d). Ancillary Activity	<input type="text"/>
5(a). NIC 1 Digit Code	<input type="text"/>	5(b). NIC 2 Digit Code	<input type="text"/>
5(c). NIC 3 Digit Code	<input type="text"/>		

[Main Menu](#) [Save Record](#) [Next Block](#)

# Screen Shot of Block B in the Database

Block B: Particulars of Cooperative					
1(a). Cooperative ID	<input type="text"/>	1(b). Name of Cooperative	<input type="text"/>		
2. Functional Status	<input type="text"/>				
3(a). Year of Formation	<input type="text"/>	3(b). Year of Registration	<input type="text"/>	3(c). Name of Registration Act	<input type="text"/>
3(d). Registration Authority	<input type="text"/>	3(e). Registration No.	<input type="text"/>		
4(a). Total No of Branches	<input type="text" value="0"/>	4(b). No. of Rural Branches	<input type="text" value="0"/>		
5(a). Total No. of Members	<input type="text" value="0"/>	5(b). No. of Female Members	<input type="text" value="0"/>	5(c). No. of Trnsgender Members	<input type="text" value="0"/>
6(a). No. of SC Members	<input type="text"/>	6(b). No. of ST Members	<input type="text" value="0"/>	6(c). No. of OBC Members	<input type="text" value="0"/>
7(a). No. of Ordinary Members	<input type="text"/>	7(b). No. of Nominal Members	<input type="text" value="0"/>	7(c). No. of Associate Members	<input type="text" value="0"/>
7(d). No. of Borrowing Members	<input type="text" value="0"/>	7(e). No. of Institutional Members	<input type="text" value="0"/>	7(f). No. of Other Members	<input type="text" value="0"/>
8(a). Do You have any Brand/Make	<input type="text"/>	8(b). Brand/Make Name	<input type="text"/>		
9(a). Name of Secretary/CEO	<input type="text"/>	9(b). Age of Sec/CEO	<input type="text"/>	9(c). Education Level of Sec/CEO	<input type="text"/>
9(d). Mode of Selection of Sec/CEO	<input type="text"/>	9(e). Contact No of Cooperative Office	<input type="text"/>	9(f). Email ID of Cooperative Office	<input type="text"/>

[Previous Block](#) [Main Menu](#) [Next Block](#)

# Screen Shot of Block C in the Database

Block C: Operative Details					
1(a). Cooperative_ID	<input type="text"/>	1(b). Name of Cooperative	<input type="text"/>		
2. Founder/Patron Name	<input type="text"/>				
3(a). Present Chairperson	<input type="text"/>	3(b). Gender of Chairperson	<input type="text"/>	3(c). Social Category of Chairperson	<input type="text"/>
3(d). Chairperson Education Level	<input type="text"/>				
4(a). Last_Audit_Year	<input type="text"/>	4(b). Audit_Category	<input type="text"/>	4(c). Auditor Category	<input type="text"/>
5(a). Last_Election_Year	<input type="text"/>	5(b). Next_Election_Due	<input type="text"/>	5(c). Election Supervision	<input type="text"/>
6. No of Meetings of Board of Directors	<input type="text"/>				
7(a). Whether AGM Held Regularly	<input type="text"/>	7(b). Date of Last AGM	<input type="text"/>	7(c). No of Members Attended Last AGM	0
8(a). Last_AnnualReportPb	<input type="text"/>	8(b). Ref_Year of AnnualRep	<input type="text"/>		
9(a). Any Court Case Pending	<input type="text"/>	9(b). No_CourtCases / Arbitration	0	9(c). Level of Court Case	<input type="text"/>
9(d) Nature of Court Case	<input type="text"/>	9(e) No. of FIR Against Society/Office Bearers	0		
10(a). Type of Office Building	<input type="text"/>	10(b). Area of Office Building (Sq M)	<input type="text"/>		

[Previous Block](#) [Main Menu](#) [Next Block](#)

# Screen Shot of Block D in the Database

**Block D: Details of Board of Directors**

1(a). Cooperative_ID	<input type="text"/>	1(b). Name of Cooperative	<input type="text"/>
2. Director_ID	<input type="text"/>	3. Name_Director	<input type="text"/>
4. Gender of Director	<input type="text"/>	5. Date_Birth	<input type="text"/>
6. Mode of Selection	<input type="text"/>	7. Social Category of Director	<input type="text"/>
8. Education Level	<input type="text"/>	9. Profession of Director	<input type="text"/>
10(a). Whether Any Training Attended in last 2 Yeras	<input type="text"/>	10(b). No_days_Trg	<input type="text"/>
10(c). Nature of Training	<input type="text"/>		
11. Whether Special Abled(Divyang)	<input type="text"/>	12. No of Board of Director Meeting Attended Last FY	<input type="text"/>

[Previous Block](#)      [Main Menu](#)      [Next Block](#)

# Screen Shot of Block E in the Database

**Block E: Use of ICT in Cooperative**

1(a). Cooperative_ID	<input type="text"/>	1(b). Name of Cooperative	<input type="text"/>
2. Whether Using Computer in Office	<input type="text"/>	3. No of Computers	<input type="text"/>
4. Whether you have LAN	<input type="text"/>		
5(a). Whether you have Internet Connection	<input type="text"/>	5(b). Type of Internet Connection	<input type="text"/>
6(a). Whether any Accounting Software used	<input type="text"/>	6(b). Whether the Software integretaed with HQs/Federation	<input type="text"/>
7(a). Do you have own Website	<input type="text"/>	7(b). Official Website	<input type="text"/>

[Previous Block](#)      [Main Menu](#)      [Next Block](#)

# Screen Shot of Block F in the Database

## Block F: Employment and Labour Cost

1(a). Cooperative_ID	<input type="text"/>	1(b). Name of Cooperative	<input type="text"/>		
2 (a). Total No of Direct Employees	<input type="text"/>	2(b). No of Direct Female Employees	<input type="text"/>	2(c). No of Direct TransGend Employees	<input type="text"/>
2(d). Total No of Temporary Direct	<input type="text"/>				
3(a). Total Salary Paid Direct Emp	<input type="text"/>	3(b). Bonus_Paid	<input type="text"/>	3(c). PF Cont_Paid	<input type="text"/>
3(d). Pension Fund Contribution Paid	<input type="text"/>	3(e). ESIC Cont_Paid	<input type="text"/>	3(f). Other Social Benefit Paid	<input type="text"/>
3(g). Retirement Benefit Paid	<input type="text"/>				
4(a). No of Male Emp on Contract	<input type="text"/>	4(b). No of Female Emp on Contract	<input type="text"/>	4(c). No of TransGend Emp on Contract	<input type="text"/>
5. Total Expenditure on Contractual Employee	<input type="text" value="\$0.00"/>	6. No of Unpaid Employees	<input type="text"/>	7. Other Welfare Exp on All Emp	<input type="text"/>
8. No of Working Days in Reference Year	<input type="text"/>				

Previous Block

Main Menu

Next Block

# Screen Shot of Block G in the Database

Block G: Revenue and Expenditure Details			
1(a). Cooperative_ID		1(b). Name of Cooperative	
2(a). Pan No.		2(b). GST No.	2(c). TAN No.
3. Financial Year		4. Total Turnover	
<b>A. Revenue from Operations:</b>			
5(a). Revenue from Sale of Products		5(b). Revenue from Services offred	
6. Revenue from Rent and Royalty		7. Other Revenue	
8(a). Total Amount of Loan and Advances		8(b). Annual Avg. Interest Rate on Loan and Advances	
<b>B. Expenditure on Operations:</b>			
9. Exp on Purchase of inputs		10. Establishment Exp	11. Other Exp
12(a). Income Tax Paid		12(b). Other Tax Paid	13. Provisions
14. Value of Change in Inventory		15. Value of Depreciation and Amortization	
16(a). Total Amount of Borrowings		16(b). Annual Avg. Interest Rate on Borrowings	
17(a). Total Amount of Deposits		17(b). Annual Avg. Interest Rate on Deposits	
<b>C. Other Details</b>			
18. Net Profit/Loss		19. Dividend Rate Paid	20. Total Dividend Paid



# Screen Shot of Block H in the Database

Block H: Financial Assets and Liabilities Details			
1(a). Cooperative_ID	<input type="text"/>	1(b). Name of Cooperative	<input type="text"/>
2(a) Financial Year	<input type="text"/>	2(b). Closing As On	<input type="text"/>
<b>A. Liabilities Details</b>			
3. Authorised Share Capital	<input type="text"/>	4. Paidup Share Capital	<input type="text"/>
5. Reserve Fund	<input type="text"/>	6. Other Reserve	<input type="text"/>
7. Deposits	<input type="text"/>	8. Borrowings	<input type="text"/>
9. Current Liabilities	<input type="text"/>	10. Other Liabilities	<input type="text"/>
11. Provisions	<input type="text"/>	12. Profit and Loss A/c	<input type="text"/>
<b>B. Assets Details</b>			
13. Cash in Hand	<input type="text"/>	14. Current Assets	<input type="text"/>
15. Investment	<input type="text"/>	16. Other Physical Invest	<input type="text"/>
17. Loans and Advances	<input type="text"/>	18. Medium and Long Term Loans	<input type="text"/>
19. Short Term Loans	<input type="text"/>	20. Fixed Assets	<input type="text"/>
21. Other Assets	<input type="text"/>		
<a href="#">Previous Block</a>	<a href="#">Main Menu</a>	<a href="#">Next Block</a>	

# Screen Shot of Block I in the Database

## Block I: Products, Services and Schemes

1(a). Cooperative_ID	<input type="text"/>	1(b). Name of Cooperative	<input type="text"/>
2. Type of Services/Products	<input type="text"/>		
3(a).No of Services Offered	<input type="text"/>	3(b). Name of Services Officerd	<input type="text"/>
4(a). No of Products Produced	<input type="text"/>	4(b). Name of Products Produced	<input type="text"/>
5(a). Whether Any Benefit Received from Central Govt.	<input type="text"/>	6(a). Whether Any Benefit Received from State Govt.	<input type="text"/>
5(b). Type of Benefit from Central Govt	<input type="text"/>	6(b). Type of Benefit from State Govt	<input type="text"/>
5(c). Amount of Benefit Received from Central Govt.	<input type="text"/>	6(c). Amount of Benefit Received from Stateral Govt.	<input type="text"/>
5(d). Name of Central Govt Schemes	<input type="text"/>	6(d). Name of State Govt Schemes	<input type="text"/>

[Previous Block](#)

[Main Menu](#)

[Next Block](#)

# Screen Shot of Block J in the Database

## Block J: Verification and Submission

1(a). Cooperative_ID	<input type="text"/>
1(b). Name of Cooperative	<input type="text"/>
2. Aadhar_No	<input type="text"/>
3. Delaration_Verification	<input type="text"/>
4. Validation_OTP	<input type="text"/>
5. Registration_DIN	<input type="text"/>
6. Submission_Date_Time	<input type="text"/>

[Previous Block](#) [Main Menu](#) [Submit](#)

# Proposals of Ministry

- ❖ The Ministry is planning to held a Workshop with State Registrar of Cooperative Societies (RCS), Cooperative Federations, NCCT, Training Institutes, NABARD for finalisation of Sector-Specific Fields of the proposed Database.
- ❖ The Ministry may facilitate State Governments, Cooperative Federations to organise awareness campaign about the importance of proposed National Database for policy making at grass root level and encouraged them to enter requisite data at Cooperative level itself.
- ❖ Keeping in view of workload involved and practices followed for data collection in similar Census/Surveys, like Economic Census, NSS Surveys, the Ministry may keep Budgetary provisions of honorarium to meet data entry related expenditure.

# Way Forward

- ❖ The database may be prepared in such a way that it may help the State Governments for registration of the new cooperatives.
- ❖ The portal may turn into a national portal of registration of cooperatives. However, it would depend on further customisation as per the needs of the registering authorities in State Government and on boarding of State Governments.
- ❖ The portal may be linked to GEM (Government E Market) platform so that cooperatives can sell their products and services at that platform.

**Thank You**