

Tender Notice

Office of Central Registrar of Cooperative Societies (CRCS), Ministry of Cooperation, located at First Floor, Atal Akshay Urja Bhawan, Opposite CGO Complex, New Delhi – 110003, invites tenders for ‘Selection of Implementation Agency for Design, Development, and Maintenance of CRCS Office Digital Platform’.

Request for Proposal (RFP) has been uploaded on Government e-Marketplace (GeM) Portal vide Bid No.: GEM/2022/B/2716713. The complete two-fold bidding process will be conducted only on the GeM portal (<https://gem.gov.in>). The tendering schedule has been mentioned below.

Event	Date, Time, Day
Pre-Bid Meeting	16-11-2022 11:00:00 Wednesday
Bid Submission	28-11-2022 17:00:00 Monday

Interested agencies are requested to submit their bids (i.e. Technical Bid and Commercial Bid) on the GeM portal only.



Bid Number: GEM/2022/B/2716713

Dated: 07-11-2022

Bid Document

Bid Details	
Bid End Date/Time	28-11-2022 17:00:00
Bid Opening Date/Time	28-11-2022 17:30:00
Bid Offer Validity (From End Date)	120 (Days)
Ministry/State Name	Ministry Of Cooperation
Department Name	Na
Organisation Name	Na
Office Name	New Delhi
Item Category	Hiring of Agency for IT Projects- Milestone basis
Contract Period	2 Year(s) 3 Month(s) 10 Day(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)	2000 Lakh (s)
Years of Past Experience Required for same/similar service	3 Year (s)
MSE Exemption for Turnover	Yes
Startup Exemption for Turnover	Yes
Document required from seller	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Time allowed for Technical Clarifications during technical evaluation	2 Days
Evaluation Method	Total value wise evaluation
Financial Document Indicating Price Breakup Required	Yes

EMD Detail

Advisory Bank	State Bank of India
EMD Amount	1000000

ePBG Detail

Required	No
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(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

Under Secretary

Office of Central Registrar of Cooperative Societies, Ministry of Cooperation, First Floor, Atal Akshay Urja Bhawan, Opposite CGO Complex, New Delhi - 110003
(Amit Kumar Rawat)

Splitting

Bid splitting not applied.

MSE Purchase Preference

MSE Purchase Preference	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid data sheet (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.
6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

Excel Upload Required:

Commercial Bid Breakup - [1667833580.xlsx](#)

Additional Qualification/Data Required

Buyer to specify Minimum number of IT Professionals on payroll of service provider and specify documentary evidence: Minimum 100 IT professionals required on permanent payroll of the bidder. Self certification required from competent authority.

Certification Requirements of service provider: Minimum CMMI Level 3 required for bidder. Self certification or CMMI certificate from Competent authority is required.

Scope of Work:[1667833590.pdf](#)

Payment Terms:[1667833606.pdf](#)

This Bid is based on Least Cost Method Based Evaluation (LCS). The technical qualification parameters are:-

Parameter Name	Max Marks	Min Marks	Evaluation Document	Seller Document Required
Annual Turnover	10	6	View file	Yes
CMMI Certification	10	6	View file	Yes
Key Personnel Resource Profiles	35	35	View file	Yes
Manpower Strength	10	6	View file	Yes
Relevant Technical Project Experience	30	12	View file	Yes
Technical Presentation	5	0	View file	Yes

Total Minimum Passing Technical Marks: 75

Pre Bid Detail(s)

Pre-Bid Date and Time	Pre-Bid Venue
16-11-2022 11:00:00	For First 75 participants BharatVC Web Conference URL: https://bharatvc.nic.in/join/6123031966 Conference ID: 6123031966 Password: 443794 For above 75 participants URL: https://bharatvc.nic.in/viewer/6123031966 Conference ID: 6123031966 Password: 083210

Hiring Of Agency For IT Projects- Milestone Basis (1)**Technical Specifications**

Specification	Values
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Core

Scope of Work	System Study and Design , Development of Application , STQC Certification , UAT & Go live , Data Migration , Integration with external applications , Capacity Building , Operation & Maintenance (O&M) , Warranty
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Resources Needed	As specified in Scope of work
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Deployment of core team	hybrid(Buyer to specify model in scope of work)
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Deliverables / Time lines	Submission of Final Project Plan , Submission of Final Inception Report , Submission of Final Functional Requirement Specifications (FRS) , Submission of Final High Level Design document (HLD) , Submission of Final Systems Requirement Specifications (SRS) , Submission of Final User Acceptance Testing (UAT) report , Submission of Final version of User Manual , Submission of Security Audit Report , Go-Live of Services , Submission of Final Data Migration Plan , Completion of all Data Migration , Imparting all Trainings , Submission of Monthly Monitoring Reports (for projects in O&M phase)
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Addon(s)

Additional Specification Documents

Consignees/Reporting Officer

S.No.	Consignee/Reporting Officer	Address	Quantity set to 1	Additional Requirement
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S.No.	Consignee/Reporting Officer	Address	Quantity set to 1	Additional Requirement
1	Amit Kumar Rawat	110003,Office of Central Registrar of Cooperative Societies, 1st Floor, Atal Akshay Urja Bhawan Opp. CGO Complex and Behind NIA Office Pragati Vihar, New Delhi	1	N/A

Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. Buyer Added Bid Specific SLA

File Attachment [Click here to view the file.](#)

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

This Bid is governed by the [General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---